

FIRE BILL

BUILDING NO. _____

IN CASE OF FIRE

- 1. USE NEAREST FIRE ALARM BOX
OR TELEPHONE EXT. 9-9-1-1**

Know the location of the nearest alarm box and the nearest telephone in your area. When using telephone, **REPORT BUILDING NUMBER.** Upon arrival direct Fire Department to the scene of fire.

- 2. SPREAD THE ALARM-PASS THE WORD.**

All personnel except fire parties clear the area.

- 3. IF TIME PERMITS, CLOSE DOORS AND
WINDOWS TO CONFINE THE FIRE AND
PREVENT DRAFTS. DO NOT ENDANGER
YOURSELF OR OTHERS IN THIS EFFORT.**

- 4. USE PROPER EQUIPMENT AT HAND
TO EXTINGUISH THE FIRE, PENDING
ARRIVAL OF THE FIRE DEPARTMENT.**