Naval Research Program (NRP) Research Topic Portal: Topic Search & Submission

The Naval Postgraduate School (NPS) Naval Research Program (NRP) is funded by the Secretary of the Navy (SECNAV), and supports research projects for the Navy and Marine Corps. The organization of the NPS NRP is based upon an annual research topic solicitation process that merges Department of Navy research, analysis, and studies requirements with NPS faculty and students who have unique expertise and experience.

The NRP Topic Portal (https://my.nps.edu/nrp/topic-portal) facilitates a collaborative workflow environment for NPS Students, NPS Faculty and Fleet Sponsors to review, submit, discuss and sponsor NPS NRP topics for potential NRP funding and thesis consideration. **View & Search Topics** - Current and past topics can be reviewed in the “Topic List” tab by students, faculty, or research topic sponsors.

**VIEW & SEARCH TOPICS**

1. Navigate to: [https://my.nps.edu/nrp/topic-portal](https://my.nps.edu/nrp/topic-portal).
2. **Login** via NPS or CAC authentication.
3. Select the **Topic List** tab. All topics from the current FY will display and can be reordered by Topic ID, Topic Title, Topic Sponsor Organization, or Topic Type.
4. Select a particular Fiscal Year or All.
5. Enter Search terms.
6. **Click Search.**

The **Topic Portal** specific **Search** queries all fields of the topic with the exception of the Topic Sponsor phone and email entries. To better target your search results, input your search terms in quotes, i.e. “Predictive Analytics” ★Adding a topic to “**My favorites**” will provide you with quick access to topics of interest and email notification of any updates to the desired topic. When viewing a topic, simply click “**Add to Favorites.**”

**Topic Submission** - If you are a Topic Sponsor, or a faculty member looking for students to work on a research project, you may create a topic to be reviewed/approved in the “Create Topic” tab.

The **Create Topic** tab allows you to enter the following information:

- **Topic Title** (limited to 200 characters): This will be the header entry and the first exposure of your topic to students, faculty, and the research approval chain.
- **Topic Description** (limited to 240 characters): This is the succinct summary of the topic.
- **Additional Topic Details** (limited to 1500 characters): This field provides an opportunity for you to expand on the topic you would like to have researched.
- **Potential Research Focus/Question** (limited to 150 characters): Enter up to three concise research focus questions.
- **Desired Curriculum**: Select one primary and up to four alternate curricula from which you would like students and faculty assigned for this topic. Detailed curricula focus information can be found at: [http://www.nps.edu/academics/generalcatalog/](http://www.nps.edu/academics/generalcatalog/).

**CREATE A NEW TOPIC**

1. After **Login**, select the **Create Topic** tab.
2. Complete the required fields: Please fill out the form completely before submitting. You cannot save partial information and return to complete.

**THIS IS AN UNCLASSIFIED FORM. DO NOT ENTER CLASSIFIED INFORMATION HERE.**

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Quick Reference: Review Topics & Create a New Topic in the NRP Research Topic Portal v2.2 – Jan 2017

Thesis Topics are generally narrow in scope, with a focus towards students to complete the research effort in a thesis project at the culmination of their degree.

Broad Area Studies is directed research to a broader area and can be completed by either faculty or students. Broad Area Studies are often scoped in various ways from different approaches and often across curriculums to produce several research projects or theses from a single study.

Topic Type: Choose either “Thesis Topic” or “Broad Area Study.”

R3B or MROC Supported: Yes or No? Select “Yes” only if the topic is supported by the Resources Requirements Review Board (R3B) or the Marine Corps Requirements Overview Council (MROC). For more information, see SECNAVINST 5000.2E and MCO 5311.6 MROC Advocates and Proponents.

Navy/Marine S&T Objectives: Yes or No? Select “Yes” only if the topic meets the Office of Naval Research’s Science and Technology (ONR) objectives. For more information, see ONR’s Naval S&T Strategy, Appendix A: Focus Areas (Pg26).

Topic Sponsor Organization Priority: Select High, Medium, or Low - based on your organization’s ranking of current topic proposals to the NRP. For example: If MCSC has three proposals, they should rank one in each of the categories, dependent upon which is the priority for their organization.

Topic Completion Timeframe: 1yr, 2yr, Ongoing? Select one year, two years, or ongoing. Note: NRP research projects are generally completed in 18 months. Projects requiring additional research time and funding beyond 18 months may be funded at the discretion of the Topic Sponsor organization or may recompete for NRP funding.

Potential Topic Sponsor Funding Available: Yes or No? Select “Yes” if your organization may provide funding for the research in the event that funding is not available through the NRP.

Topic Requires Classified Briefing: Yes or No? Select “Yes” if the research topic requires a classified discussion or brief. REMEMBER: THIS IS AN UNCLASSIFIED FORM. DO NOT ENTER CLASSIFIED INFORMATION HERE!

Topic Sponsor Title: Enter the salutation/rank of the Topic Sponsor contact. e.g., Major, Col, LT, Dr., etc.

Topic Sponsor First and Last Name: Self-explanatory.

Topic Sponsor Service Branch: Select the appropriate military branch. If other, select “other” to manually enter a service branch.

Topic Sponsor Organization: Common organizations are available in the pull-down menu. Select “Other” to manually enter your topic sponsor organization.

Topic Sponsor Phone: Office or DSN preferred.

Topic Sponsor Email: Official email preferred.

ERB/TRB Organization: Select the organization that will represent your topic at the Marine Executive Review Board (ERB) or the Navy Topic Review Board (TRB). If you are not sure, select “unknown.” Review the NRP Topic Submission and Review Cycle for more detail.

Will this topic have a representative attending NRWG? Select “Yes” if someone will be attending the Naval Research Working Group (NRWG) to represent this topic. You only need to enter attendee information if the attendee will be someone other than the topic specific sponsor. If a representative will attend but you are unsure of who, input TBD in place of the “NRWG Attendee Name.”

Topic Keywords: At least one is required, however multiple keywords will enhance visibility in library search functions, and will increase the probability of your topic being selected for research.

3. Review your entries for completeness and accuracy.
4. Click Submit.

Upon submission, an email notification will be sent to you and the NRP team. The NRP team will review the “draft” submission and may contact you if any clarification is required prior to posting the topic to the portal for general viewing. You will receive a second email notification when your topic has been approved and posted for consideration.