MISSION STATEMENT: It is the Mission of NPS Safety Directorate to save lives and provide academic and research readiness, through risk identification and mitigation.

Appeal Procedures for Unsafe/Unhealthful Working Conditions

If you are dissatisfied with the assessment of the alleged hazard made by the NPS OSHE office or with actions taken to abate a confirmed hazard, you are encouraged to confer with the NPS OSHE office to discuss the matter further. If after the discussion, you are still dissatisfied, an appeal may be made to the next higher level of command detailed below.

The appeal must be in writing and contain at least the following information:

- A description of the alleged hazard including its location and standards violated if known (a copy of the original hazard report will suffice);
- How, when, and to whom the original report of the alleged hazard was submitted; and
- What actions (if known) were taken as a result of the original report.
- A statement explaining why the actions taken as a result of the original report were unsatisfactory and are being appealed.

If still dissatisfied or if you have not received a response within 20 working days, you may appeal to the next higher level of command. The sequence of appeals thereafter shall be to:

**APPEALS PROCESS FOR NPS**

1. NPS OSHE Director
2. NPS President, via Chief of Staff
3. Chief of Naval Operations, (Code N09F) 2511 Jefferson Davis Hwy Suite 7400, Arlington, VA 22202-3735
4. Deputy Assistant Secretary of the Navy (Safety) (DASN(S)), 1000 Navy Pentagon, Room BF986, Washington, DC 20350-1000
5. Department of Defense, Assistant Deputy Under Secretary of Defense (Environment, Safety and Occupational Health) (ADUSD(ESOH)) 1000 NAVY PENTAGON, WASHINGTON, DC 20350-1000
6. Department of Defense, Deputy Under Secretary of Defense (Installations and Environment) DUSD (I&E), 3400 DEFENSE PENTAGON, WASHINGTON, DC 20301-8000 Final Appeal for Military

The final appeal authority for military personnel is the Under Secretary of Defense Environment Security. In the event you are a dissatisfied civilian employee, you may contact, in writing, the Office of Federal Agency Safety Programs, U.S. Department of Labor, Washington, D.C. 20210. This final appeal must describe in detail, the entire previous processing of appeal and set forth objections thereto.

PLEASE CONTACT THE NPS OSHE OFFICE IF YOU DESIRE ADDITIONAL INFORMATION OR IF YOU ARE DISSATISFIED WITH THE ACTIONS TAKEN.