Naval Postgraduate School
Safety Committee Meeting Minutes

17 April 2014

Attendance:

CAPT Deidre McLay  Chief of Staff
Jeff Paduan  Dean of Research
LCDR Angela Weyrick  NPS OSHE Director
Debora Waxer  Research Safety Department Head
COL Nelson Emmons  GSIOS Military Associate Dean
CAPT James Hitt  GSBPP Military Associate Dean
Col. Christopher Smithtro  GSEAS Military Associate Dean
Kathy Franklin  HMC&M Coordinator
Kerry Yarber  Supervisory Physicist/ Laser Safety Officer
Ryan Greve  Radiation Safety Officer
Vicki Taber  NSAM Natural Resources Specialist
SCPO Jeff Ocampo  NPS Senior Enlisted Lead
Ron James  Safety Tech/ ARSO
EMC Cassaundra Bastero  Assistant Safety Officer

1. Meeting was called to order at 0900.

2. BACKGROUND.

The first NPS Safety Council Meeting will be held on 29 April 2014. The NPS Safety Council will meet bi-annually and is an informative brief and forum for command leadership to discuss command safety related injury stats, goals, policy changes, prevention methods, issues, inspection and assessment results, committee summaries and environmental concerns.

The objective of the 17 April 2014 Safety Committee Meeting was to review the material that will be presented for the Safety Council and suggest improvements.

3. PRESENTATION SUGGESTIONS.

   a. Program Area Status Slide. There are asterisks next to the program names to show what the program status used to be (e.g. green, yellow, red). These asterisks are too small to easily be seen and need to be enlarged.

   b. Hearing Conservation and Noise Abatement Slide. Make a note to define the acronym “TWA”.

   c. RODS Slide. Title the slide “Recreational and Off Duty Safety (RODS)” instead of only “RODS” for those unfamiliar with the acronym.

   d. Explosives Safety Slide. Define the acronym “OIS” (Ordnance Inventory System).
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e. Hazardous Materials & Control Management Slide.

   1) Rescale the program graph to be weighted linearly instead of exponentially.

   2) The figures for HW Disposal by year are not the same as what is shown on the “HAZWASTE” slide. The data needs to be consistent.

   f. HAZWASTE Slide. “FISC San Diego” needs to be changed to “FLC San Diego under the Needs/Issues quadrant.

g. CPR, AED, 1st Aid Training Slide. Change the bullet point under Needs/Issues to say, “As a minimum, 2 persons from every Bldg. should be trained in CPR.”

4. SUMMARY

   a. There are a lot of programs to go through and we can only expect to have about 50 minutes to talk about them. The programs need to be prioritized based on hazards, needs, and issues to allow more time to speak to them if necessary. We need to be mindful of the level of the forum and create a clear take away of the big issues for those present.

   b. Full page handouts of the presentation will be provided. Many of the lower priority programs may be addressed in a few seconds by saying something to the effect of, “We are not going to speak to this program in depth. This slide has been provided in your handouts.”

   c. The Safety Council Presentation is very information dense. It would be beneficial to provide the council with a Read Ahead copy if at all possible.

   d. The final presentation for the Safety Council will be made available online after 29 April as well as the minutes of the meeting.

5. Meeting was adjourned at 0958.