Naval Postgraduate School  
Safety Committee Meeting Minutes  

05 Sept 2013  

Attendance:  

CAPT Deidre McLay  Chief of Staff  
Jeff Paduan  Dean of Research  
LT Angela Weyrick  NPS EHS Department Head  
Ray Buettner  Information Sciences Associate Professor  
Ryan Greve  Radiation and RF Safety Officer  
LCDR Chris Tappen  NPS EHS Department Support  
Ron Helmrick  Supervisor Supply Management Specialist  
Candace Van Assche  Research Safety Admin  

1. Meeting was called to order at 0903.  

2. RADIOLOGICAL HISTORICAL SURVEY  
   
a. NPS will have a radiological historical survey conducted in the very near future but we are not sure when. We were told to expect a forward team to assess the scope of the work that will be done. The team was supposed to arrive 3 weeks ago but they still haven’t arrived. Once they are here, we will have a formal inbrief.  

b. The contract has been awarded to New World Solutions for the work at a cost of 1.5 million dollars.  

c. We have requested and received permission to include in the contract an assessment for the disposal costs of the Linac.  

3. LASER SAFETY PROGRAM  
   
a. We might bring a Training Laser Safety Officer (TLSO) instructor to NPS at a cost of ~$1200 to train number of our laser users.  

b. The only person at NPS that is certified as an LSO is Kerry Yarber and his certification expires in February.  

c. Early-late November would be the ideal time to bring an instructor to NPS.  

4. RADIOFREQUENCY SAFETY PROGRAM  
   
a. We are in the process of preforming a document audit of the Radiofrequency Safety Program. Any missing paperwork will be addressed on a case-by-case basis to assure full compliance to all Naval and Federal regulations.
b. We currently have approximately 40 radars in use.

5. EXPLOSIVES SAFETY PROGRAM

a. Todd Fruehauf is helping to write an instruction on Explosive Safety. Todd is an active Reservist that operates out of Wisconsin. He is currently a remote AD employee that does work for Ray Buettner and his salary is paid by sponsored research funds. We are interested in hiring Todd as a GS to work for NPS as the Explosives Safety Officer (ESO) and paying a portion of his salary from the Safety Office.

b. We want to reestablish the Explosives Review Board (ERB). We had an ERB in the past but it has fallen into dormancy. Finding people to sit on the board will be difficult. They must have expert knowledge but they cannot be actively involved with research involving explosives. One of the duties of the ERB is to certify people and they must be independent of research involving explosives to avoid a conflict of interest. Todd is ideally suited to be the Chair of the ERB as he has the background and all of the required certifications.

c. We store the majority of our explosives at Camp Roberts. We do have a few small quantities of explosives that are used for rocket research.

6. RESEARCH PROPOSAL REVIEWS

a. The Research Safety Office had been reviewing all of the research proposals in order to get a better insight into upcoming research so they may better work with researchers to address any compliance issues.

b. The Research Safety Office is still receiving the proposals but the office does not have enough resources right now to continue reviewing all of them.

7. FUTURE MEETINGS

a. It was discussed and decided that starting in October, we will have our Safety Committee Meetings on the third Thursday of every month from 0900-1000.

b. We would like to expand the scope of the meetings and solicit agenda items from the different departments to be more inclusive.

c. It was suggested that a standing agenda item for every meeting should be to discuss reports from lower leveled committee meetings.

8. Meeting was adjourned at 1000.