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NAVADMIN 227/17

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SUBJ/EXECUTIVE MASTER OF BUSINESS ADMINISTRATION DISTANCE LEARNING DEGREE
PROGRAM FOR MARCH 2018//

REF/A/MSG/CNO WASHINGTON DC/N1/061710ZAUG07//
AMPN/REF A IS NAVADMIN 195/07, OFFICER GRADUATE EDUCATION SERVICE
OBLIGATION.//

RMKS/1. This NAVADMIN announces application procedures for the March 2018
distance learning Executive Master of Business Administration (EMBA) program.

2. The Naval Postgraduate School (NPS) defense-focused EMBA is a 24 month,
fully-funded, part-time graduate program focused on resource management. The
program targets middle to senior grade active duty officers, lieutenant
commander (select) and above (LT by waiver). Classes are delivered via online
technology with synchronous interaction between faculty and students.

3. The EMBA program begins with a required 1-week Temporary Additional Duty
(TAD) in-residence session at NPS in Monterey, California. The week of 19
March to 23 March 2018 includes an orientation and a graduate level course on
management of teams. A second week of required TAD in-residence instruction
will be scheduled during the second year of the EMBA program. Other than
these two visits to NPS Monterey, students complete all instruction from
their home locations. A block of rooms will be reserved in Monterey for
attendees during orientation. All efforts will be made to minimize TAD
costs.

4. The parent command of the student will provide official travel orders and
funding for TAD travel. If command funding is not available, students may
fund their own travel and utilize no-cost TAD orders from their commands.

5. Active duty Navy officers accepted into the EMBA program are integrated
into cohorts with civilian students. Typically, a cohort is comprised of
about 25 students from which student teams are formed. Cohorts take all
classes together during the 24 months of instruction. Students participate
in online classes 1 day per week, approximately 6 to 7 hours per day, during
regular continental United States duty hours. Students will receive
instruction via online synchronous educational software, with faculty
teaching every session in real time. Admission to the EMBA program is
available to applicants in any geographic location, regardless of the number
of applicants in a location. Since courses are delivered via online learning
technologies, students must have access to a computer with high-speed
internet and audio-video capabilities suitable for web-enabled interactions
with instructors and students. A computer camera or webcam is required.

6. Eligibility requirements include an undergraduate degree from a
regionally accredited 4 year college or university, 2.6 grade point average
or higher on a four point scale and at least one college-level mathematics
course. A commanding officer endorsement letter is required to participate
in the program. Department head or similar mid-level management experience
and strong potential for promotion are preferred. Participants must have a
projected rotation date no earlier than March 2020. The Graduate Management
Admission Test is not required.

7. Graduates will be awarded an EMBA degree from NPS and the Navy

subspecialty code 3100P, Financial Management-Defense Focus. Graduates will also earn Defense Acquisition University Level II equivalencies for all program management functional equivalencies. As directed by reference (a), officers participating in this program must agree to remain on active duty following completion of graduate studies for a period of 3 years. This obligation is discharged concurrently with any other service obligation already incurred. This agreement does not obligate the Navy to retain the officer on active duty.

8. Officers interested in the EMBA program can visit the NPS EMBA home page at www.nps.edu/emba for detailed eligibility and application process information. Deadline for the application process is no later than 4 January 2018. Online instruction begins 3 April 2018.

9. Point of contact is the NPS EMBA program office at (831) 656-2562/DSN 756, fax at (831) 656-3630/DSN 756, or via e-mail at [emba\(at\)nps.edu](mailto:emba(at)nps.edu).

10. This NAVADMIN will remain in effect until superseded or 30 June 2018, whichever occurs first.

11. Released by Vice Admiral R. P. Burke, N1.//

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