



5 March 2018

From: Naval Postgraduate School, Graduate School of Business & Public Policy (GSBPP) Distance Learning Program Manager  
 Subj: Naval Postgraduate School; GSBPP, **Master of Science in Contract Management** tuition for distance learning  
 To: Sponsors and Financial Points of Contact  
 Ref: (a) DOD 7000.14R (Financial Management Regulation) Volume 11A

1. The FY18 tuition price for new students entering the eight quarter (16 total courses) distance learning part-time GSBPP-DL **Master of Science in Contract Management (MSCM)** commencing 3 July 2018 is \$2250 per course per student (\$36,000 for degree) for military, federal government civilian employees and defense contractors. Tuition is payable in full by FY or quarterly installments. Eligible active duty Naval officers are mission-funded based upon space availability. Courses will be delivered over the Internet using a virtual classroom tool. To participate, students need high speed Internet access, a PC microphone (mandatory) and PC camera (optional). Students are required to purchase textbooks and course materials.

<u><b>Tuition Payment Schedule:</b></u>	Tuition	Payment Due Dates
<b>First Academic Year (AY18):</b>		
Summer AY18 (2 courses):	\$4,500	15 May18
<b>Second Academic Year (AY19):</b>		
Entire year tuition (8 courses):	\$18,000	15 Aug18
or quarterly installments:		
Fall AY19 (2 courses):	\$4,500	15 Aug18 (FY18 funds)
Winter AY19 (2 courses):	\$4,500	15 Nov18
Spring AY19 (2 courses):	\$4,500	15 Feb19
Summer AY19 (2 courses):	\$4,500	15 May19
<b>Third Academic Year (AY20):</b>		
Entire year tuition (6 courses):	\$13,500	15 Aug19
or quarterly installments:		
Fall AY20 (2 courses):	\$4,500	15 Aug19 (FY19 funds)
Winter AY20 (2 courses):	\$4,500	15 Nov19
Spring AY20 (2 courses):	\$4,500	15 Feb20

2. Funding documents issued to the Naval Postgraduate School should be addressed to President, Code 21, Naval Postgraduate School, Monterey, CA 93943 and must be in accordance with reference (a). Funding documents should be emailed to the Bursar Office at [tuition@nps.edu](mailto:tuition@nps.edu). The funding document should also state program name **MSCM** and list the financial contact as Ms. Jennifer Watson (831) 656-3577, [funds@nps.edu](mailto:funds@nps.edu). The funding document should also state the name of the student(s) and the type of installment (first year/second year).

3. Students not mission funded (USN/USMC officers are mission funded) must be sponsored by their command or organization with a DoN Form 7600A in place prior to enrollment in the program. A DD Form 448 is submitted by non-Navy DoD agencies and executed Inter-Agency Agreement (Form FMS 7600A) must be in place before the student is accepted into a NPS program. A purchase order (Form FMS 7600B) is submitted for tuition payment. Credit card payments are not accepted. For additional questions, please contact Jacqueline Kamitono (831) 656-6467, [sponsorededucation@nps.edu](mailto:sponsorededucation@nps.edu).

4. For instruction of fall quarters that begin in September, US Government activities using current year expiring appropriated funds must pay for that quarter as a "Project Order" with expiration date of 31 December of appropriate FY annotated. US Government activities using non-expiring appropriated funds must pay for that quarter as an "Economy Act" with a work completion date of 31 December of appropriate FY annotated. For this to occur, the body of the funding documents must annotate "Project Order" and include the following statement, "This project order is placed in accordance with the provisions of 41 U.S.C.23, as implemented by Department of Defense regulation. The funds cited on the project order are properly chargeable for the purposes cited in the project order." All other quarter payments can be issued as an "Economy Act" with an expiration of 30 September.

5. The tuition price per course is established each fiscal year by the GSBPP at NPS and is based on a distance learning cost model. To the maximum extent possible prices will remain consistent. Prices will not change within any particular fiscal year but may change from year to year. If you have any further questions about pricing and payment information, please call Dr. Christina Hart, GSBPP DL Program Manager (831) 656-6269, [cchart@nps.edu](mailto:cchart@nps.edu).