



29 September 2018

From: Naval Postgraduate School, Graduate School of Business & Public Policy (GSBPP) Distance Learning Program Manager
 Subj: Naval Postgraduate School; GSBPP, **Master of Science in Contract Management** distance learning tuition
 To: Sponsors and Financial Points of Contact
 Ref: (a) DOD 7000.14R (Financial Management Regulation) Volume 11A

1. The FY19 tuition price for new students entering the distance learning, part-time GSBPP-DL **Master of Science in Contract Management (MSCM)** is \$2250 per course per student (\$36,000 for degree) for military, federal government civilian employees and defense contractors. Eligible active duty Naval officers are mission funded based upon space availability. MSCM is an eight quarter program (16 total courses) commencing 9 July 2019. Courses will be delivered over the Internet using a virtual classroom tool. To participate, students need high speed Internet access, a PC microphone (mandatory) and PC camera (optional). Students are required to purchase textbooks and course materials.

<u>Tuition Payment Schedule:</u>	Tuition	Payment Due Dates
First Academic Year (AY19):	\$4,500	
Summer AY19 (2 courses):	\$4,500	15 May19
Second Academic Year (AY20):	\$18,000	
Fall AY20 (2 courses):	\$4,500	15 Aug19 (FY19 funds)
Winter AY20 (2 courses):	\$4,500	15 Nov20
Spring AY20 (2 courses):	\$4,500	15 Feb20
Summer AY20 (2 courses):	\$4,500	15 May20
Third Academic Year (AY21):	\$13,500	
Fall AY21 (2 courses):	\$4,500	15 Aug20 (FY20 funds)
Winter AY21 (2 courses):	\$4,500	15 Nov20
Spring AY21 (2 courses):	\$4,500	15 Feb21

2. Funding documents issued to the Naval Postgraduate School should be addressed to President, Code 21, Naval Postgraduate School, Monterey, CA 93943 and must be in accordance with reference (a). Funding documents should be emailed in a PDF to the NPS Tuition Manager at tuition@nps.edu. The funding document should state the program name **MSCM** and list the financial contact as Ms. Upumao Leao (831) 656-7644, uleao@nps.edu. The students' names and the type of installment (first year/second year/third year) should also be stated.

3. Students not mission funded (USN/USMC officers are mission funded) must be sponsored by their command or organization with a DoN Form 7600A in place prior to enrollment in the program. A DD Form 448 is submitted by non-Navy DoD agencies and executed Inter-Agency Agreement (Form FMS 7600A) must be in place before the student is accepted into a NPS program. A purchase order (Form FMS 7600B) is submitted for tuition payment. Credit card payments are not accepted. For additional questions, please contact sponsorededucation@nps.edu.

4. For instruction of fall quarters that begin in September, US Government activities using current year expiring appropriated funds must pay for that quarter as a "Project Order" with expiration date of 31 December of appropriate FY annotated. US Government activities using non-expiring appropriated funds must pay for that quarter as an "Economy Act" with a work completion date of 31 December of appropriate FY annotated. For this to occur, the body of the funding documents must annotate "Project Order" and include the following statement, "This project order is placed in accordance with the provisions of 41 U.S.C.23, as implemented by Department of Defense regulation. The funds cited on the project order are properly chargeable for the purposes cited in the project order." All other quarter payments can be issued as an "Economy Act" with an expiration of 30 September.

5. The tuition price per course is established each fiscal year by the GSBPP at NPS and is based on a distance learning cost model. Prices will not change within any particular fiscal year but may change from year to year. To the maximum extent possible, prices will remain consistent. If you have any further questions about pricing and payment information, please call Dr. Christina Hart, GSBPP DL Program Manager (831) 656-6269.