Pre-Graduation Brief
Student Services Office
What to Do & Expect

All US Military Students
• Begin Check-Out Sheet
  – Turned in at Graduation Rehearsal
• Missing Graduation?
  – Submit DOS Request Form
• Staying in Monterey >7 Days after Graduation?
  – Submit DOS Request Form
• Require Thesis Extension?
  – Submit Thesis Extension Request

Additional for USN Students
• Orders will be emailed once received
  – Emailed from Mr. Mario Salim
  – No orders by Week 2 of Last Quarter, contact CoC starting with Program Officer
• Pick-up Transfer Information Sheet (TIS)
  – Directed by Mr. Mario Salim
  – Requires expedited completion for transfer FITREP to be written
• Respond to any emails from:
  – Mario Salim, Sonya Solomon, Beth Jensen, Cindy Bacus
  – More than likely its something important

Awards & Graduation Schedule of Events/Info
• Schedule / Info
• Graduation Rehearsal: Locate your name on a column at Root Hall and remain in the vicinity of the column.
• **Check-Out Includes:**
  - Library (All)
  - Travel Office (All)
  - Command Security (All)
  - Registrar Office (All)
  - Admin Units (All)
  - Ed-Tech (All)
  - Dental/Medical (All)
  - Urinalysis (All)
  - Student Services (All)
  - Naval War College (JPME)
  - Motorcycle Safety (Some)
  - Command Fitness (USN)
  - FITREP (USN)
Common Friction Points

• **Last minute requests**
  – Missing Graduation
  – Thesis Extensions
  – Staying >7 Days after Graduation
  – Distance Learning Students request to Walk at Graduation

• Communicate EARLY with your Program Officer!!!
Questions

Email: sso@nps.edu
Call: 831-656-3816