



Pre-Graduation Brief

Student Services Office

The Nation's Premier Defense Research University

Monterey, California

WWW.NPS.EDU



What to Do & Expect

All US Military Students

- Begin [Check-Out Sheet](#)
 - Turned in at Graduation Rehearsal
- Missing Graduation?
 - Submit [DOS Request Form](#)
 - Inform CoC, Program Officer & Service Rep.
- Staying in Monterey >7 Days after Graduation?
 - Submit [DOS Request Form](#)
 - Inform CoC, Program Officer & Service Rep.
- Require Thesis Extension?
 - Submit [Thesis Extension Request](#)
 - Inform CoC, Program Officer & Service Rep.

Additional for USN Students

- **Orders** will be emailed once received
 - Emailed from YN2 Freeman/YN3 Bair
 - No orders? Contact CoC starting with Program Officer
- Pick-up **Transfer Information Sheet (TIS)**
 - Directed by YN2 Freeman/YN3 Bair
 - Requires expedited completion for transfer FITREP to be written
- Respond to any emails from:
 - YN2 Freeman/YN3 Bair, Sonya Solomon, Beth Jensen, Cindy Bacus, Katerina Biagi
 - More than likely its something important

Awards & Graduation Schedule of Events/Info

- [Schedule / Info](#)
- Graduation Rehearsal: List of names will be placed on the columns found in the breezeway of Root Hall. Please congregate by your appropriate list.



- **Check-Out Includes:**

- Library (All)
- Travel Office (All)
- Command Security (All)
- Registrar Office (All)
- Admin Units (All)
- Ed-Tech (All)
- Dental/Medical (All)
- Urinalysis, **1-3 days out** (All)
- Student Services (All)
- Naval War College (JPME)
- Motorcycle Safety (Some)
- Command Fitness (USN)
- FITREP (USN)



Common Friction Points

- **Last minute requests**
 - Missing Graduation
 - Thesis Extensions
 - Staying >7 Days after Graduation
 - Distance Learning Students request to Walk at Graduation
- Communicate EARLY with your Program Officer!!!



Transfer Resources

- Designated times for transfer paperwork and questions
 - Thursday 0900-1100
 - Thursday 1300-1500
 - Friday 0830-1100
 - If you have questions or need assistance with transfer paperwork outside of those times:
 - You can schedule an appointment by emailing sa@nps.edu
- OR
- Email questions concerning transferring to sa@nps.edu and we will respond.

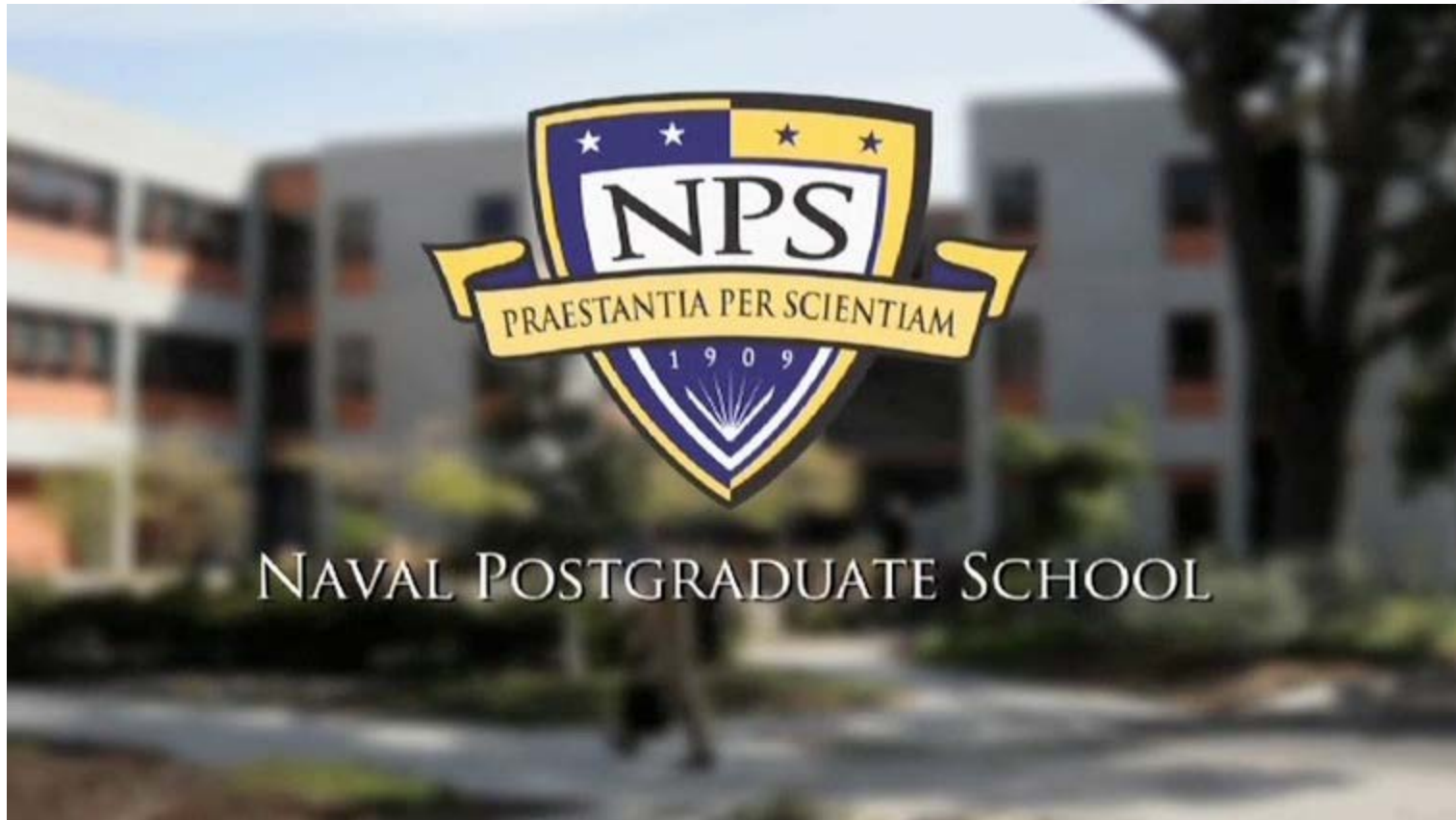


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Questions

Email: sa@nps.edu

Call: 831-656-3980



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