

## IRB Review and Submission Process: Continuing Review

Continuing review is required when an investigator wishes to extend the approval period of an IRB protocol. Review your IRB Approval Letter to determine if/when the protocol requires a Continuing Review. For additional guidance contact [IRB@nps.edu](mailto:IRB@nps.edu).

### Additional Info

In order to avoid an interruption in research activities, submit request to IRB a minimum of 2 weeks prior to approval expiration. At expiration, all research activities must stop.

PI completes the continuing review request. If changes to the research are also needed the PI must submit an amendment form also. When complete submits to the HRPP Specialist.

HRPP Specialist reviews for completeness and compliance. PI is contacted if updates are needed. When complete, package is sent to the IRB for review.

IRB reviews. Research approved under a expedited review category is reviewed by the IRB Chair. If approved under a convened IRB, depending on the status of the research, may be required to be reviewed by the convened IRB.

If the IRB requires updates the PI is notified.

The HRPP Specialist notifies the PI. If the research is currently expired, the PI may again begin research.

