How to forward Air Force E4C e-mail addresses (@us.af.mil) to your NPS e-mail account.

1. This process requires access to a .mil computer.
3. From the left hand menu, select “Submit or Change Request” under “Custom Recipients” -> “Single Users”

4. Fill in all of your information and click submit. **NOTE:** NPS also establishes an "@nps.navy.mil" email account, which works with your standard "@nps.edu" account. Use your "@nps.navy.mil" account for the "Email" section.

5. You will receive a confirmation e-mail within 24-48 hours. Click on the provided link to activate e-mail forwarding.
6. Once e-mail forwarding is setup, you can verify by going to “User Self Service” -> “View Report” and selecting the “email” tab.